



मुख्यालय/ HEADQUARTERS
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



स्थापना शाखा - 1/ ESTABLISHMENT BRANCH - 1
पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110 002
PANCHDEEP BHAWAN, CIG MARG, NEW DELHI - 110 002
Website: esic.nic.in/ esic.in

No. A-22/13/1/AGT/Gr.A/2025-E.I

Dated: 02-05-2025

To,

All ROs(I/c)/ SROs (I/c)/ MS/ Dean

Employees' State Insurance Corporation (ESIC)

Subject: Monitoring of Transfer - Related Matters and Ensuring Compliance of Transfer Orders – reg.

Sir/ Madam,

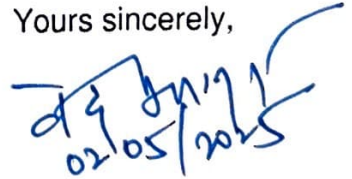
All concerned Heads of offices are hereby directed to:

1. **Closely monitor** all transfer-related cases and ensure that necessary action is taken promptly in accordance with the orders issued.
2. Ensure **strict compliance** with all recent transfer orders issued by the Headquarters.
3. Avoid any delay in **relieving or joining** of transferred officials.
4. **Report immediately** to the Headquarters in case of any issues or court cases arising out of transfer matters, so that timely and appropriate legal action can be initiated.

All officers are advised to treat this matter with utmost seriousness and ensure accountability at every level. Any lapses in compliance or communication will be viewed seriously.

This issues with the approval of the competent authority.

Yours sincerely,


02/05/2025

Deputy Director