



कर्मचारी राज्यबीमानिगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE  
CORPORATION**  
(Ministry of Labour & Employment,  
Government of India)



चिकित्सामहाविद्यालय  
**MEDICAL COLLEGE**  
सनतनगर, हैदराबाद – 500 038.  
Sanathnagar, Hyderabad - 500 038.  
Website: [www.esic.gov.in](http://www.esic.gov.in)  
Email : registrar-acad.hydr@esic.gov.in



## **GENERAL INSTRUCTIONS FOR MBBS ADMISSION FOR THE ACADEMIC YEAR 2024-25**

1. Students must report at Academic Section, Ground Floor, Medical College Building, ESIC Medical College, Sanathnagar, Hyderabad – 500038 for UG (M.B.B.S) Admission on or before date indicated on their allotment letter issued by MCC/KNRUHS, Telangana between 9:15am and 11:00am and collect the 'Admission Token'. After 11.00 AM, token will not be issued. If any student fails to report before the last date, his/her admission will stand cancelled and the same will be intimated to concerned authorities.
2. One of the parent/guardian who signs as Surety must accompany student at the time of admission or when surrendering of seat is done, as some documents need to be signed by them. Student & Parent must carry their Original ID proof.
3. The Admission process may take one day or more than one day depending upon the fulfillment of all the required documents to be submitted by the students. Outstation candidates are advised to make their own staying arrangements accordingly.
4. The Original documents of the students are retained by the College authorities. Therefore, all the students are instructed to keep atleast 3 sets of Xerox copies of Original documents with themselves for future use.
5. Seat surrender Procedure will be duly followed as per MCC/KNRUHS guidelines.
6. Kindly generate the Online seat surrender receipt and contact the Academic Section, Ground Floor, College Building, ESIC Medical College, Sanathnagar, Hyderabad – 500038 after seat surrendering.
7. Name & DOB of the candidate in Aadhaar card should match with details in their SSC/Intermediate. In case of mismatch, students are advised to make necessary correction including updating of individual mobile number from any E-service centers before coming to the admission process
8. All Electronic certificates submitted by the candidates should be e-verified with tick mark
9. If any certificates submitted by the candidates are issued in their local language, their English version must be submitted during the admission.
10. Gap certificate(If applicable) must be issued by Tahsildar/ District magistrate



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11. Proof of online declaration (during admission) on anti-ragging policy (at [www.antiragging.in](http://www.antiragging.in)) should be submitted.

12. Only the candidates of other state Board are required to submit Migration certificate during admission.

13. All the students are instructed to bring all the Documents & Bonds specified in the Checklist for Admission process.



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01/08/24

DEAN

ESIC Medical College & Hospital,  
Sanathnagar, Hyderabad.

डॉ. शिरीषकुमार जी चव्हाण, डीन  
Dr. Shirishkumar G Chavan, Dean  
क.रा.वी.नि.चिकित्सा महाविद्यालय  
E.S.I.C. Medical College  
सनतनगर, हैदराबाद - 500 038  
Sanathnagar, Hyderabad - 038